

**LAFAYETTE COUNTY CHILDREN'S SERVICES FUND  
BOARD OF DIRECTORS MEETING**

**Commissoners:**

**Gil Rector  
Harold Hoeflander  
Tracy Dyer**

**Board of  
Directors:**

**Arron B. Haynes  
Higginsville  
Board Chair**

**Treasurer  
Terry Thompson  
Lexington**

**Secretary  
Tammy Zumalt  
Waverly**

**Mary Borgman  
Wellington**

**Opal Johnson  
Mayview**

**Russell J. Kruse  
Concordia**

**Daljeet Singh  
Higginsville**

**Fran Atkins  
Higginsville**

**Jill Sutherland  
Higginsville**

**Jackie Roberts,  
Children's Service  
Coordinator**

**Minutes: Thursday, April 14, 2016 at Trails Regional Library Lower Level, Lexington, MO.**

Chairman Arron Haynes called the meeting to order at 7:00 pm.

**Welcome and Introductions:** The following were welcomed: Mary Borgman, Arron Haynes, Tammy Zumalt, Fran Atkins, Terry Thompson, Russell Kruse, Jill Sutherland, Gil Rector, Alissa Karnes, Jeanne Marshall, Casey Cyr, Ann Gosnell, Gwen Martin, Tom Corporon, Theresa Dotson Alexander, Michelle Roush, Sherri Chandra, Robin McGinnity Connelly, Kim Blackburn, Cathy Wallace, K. C. Girtch, and Jackie Roberts. Absent: Opal Johnson and Daljeet Singh. A quorum was present.

**Public Comments:** No public comments

**Mission Statement:** read by Tammy Zumalt

**Minutes:** Minutes from the previous meeting were approved. Jill Sutherland made the motion and Mary Borgman seconded. Motion carried.

**Presentations:**

**2015 Final Reports:** Alissa Karnes, Pathways, apologized for not being at the last meeting due to a family emergency. She reported that Pathways had a 300% increase in their services. This occurred by eliminating some of barriers in service like transportation, providers using telehealth, and getting psychology testing done within 2 weeks. They were able to serve 356 Lafayette County children with 1,354 therapy services. The additional \$5,000 approved for the decrease in funding from Health Care Coalition allowed services to continue for the Santa Fe and Concordia school districts at full capacity rather than 0.8 of capacity. Unfortunately with administrative delays, the TextAboutIt program was not used and they will be deducting the \$20,000 from their bill. When the program is ready, Pathways will resubmit a funding request.

**2016 Funding Requests:** Ann Gosnell, House of Hope, discussed with the board the reasons why drug testing was important in relation to the mental health of children and the statute. If the parents are on drugs during the visits and breast feeding, it is harmful to the child. Parents can be on new drugs that have just been put on the market. The stress of being in this situation causes parents to begin a different drug or start using drugs. If drugs results indicate the use of drugs, DFS and courts are notified. House of Hope's staff is trained in reading drug tests and recording the results. The fund request was for \$22,408.37. A motion by Fran Atkins was made to approve this request including the drug testing. Russell Kruse seconded. Terry Thompson abstained from voting due to conflict of interest. Motion carried.

Easter Seals' Casey Cyr presented a funding request for In-home Training Services for Autism. On average, it is a 16 week program that focuses on the needs of the individual child's goals. They work on social, behavioral, and communication skills with the child, parents/caregiver. They work on developing coping skills and building relationships with parents and siblings. Coaching occurs in family's environments where the issues occur, for

example, Target, church, etc. The funding request is for 18 families. Currently, they have six families interested. The G& A on the budget is for administrative office costs. The total funding request is for \$40,528.

Sherry Chandra submitted the 2016-2017 funding request for Brighter Futures. She noted that when we reviewed their request to notice that they have a 3 Tiered Support System for serving the mental health needs of children. The request for funding is \$266,084. Sherri asked that we review Brighter Futures request for discussion next month.

**Treasurer's Report:** Report submitted by Terry Thompson. Terry began by stating where LCCSF housed its bank accounts and the history of why the banks were used. He then reported our total assets are \$547,499.71 on April 1<sup>st</sup>. After our funds payable and expenses are deducted, the fund balance available is \$367,296.65. We are up \$81,366.65 this year based on our conservative 3 year Tax Reserve. The grief counseling fund was corrected to show a balance of \$9,600 after last month's check was issued. Jill Sutherland motioned to approve the treasurer's report. Fran Atkins seconded. Motion carried. The following bills were presented to be paid: Brighter Futures' bill for February was \$22,124 and acknowledged that the benefits were for August through December and had not been included in prior bills, Fran Atkins made motion to pay Brighter Future's February bill and Tammy Zumalt seconded. Motion carried; Brighter Future's March bill was \$14,888, Fran Atkins motioned to pay Brighter Future's March bill and Tammy Zumalt seconded. Motion carried; Grief Counseling bill from Brighter Futures for \$323, Fran Atkins made a motion to pay the grief counseling bill and Mary Borgman seconded. Motion carried; Pathways final payment of \$20,585. Fran Atkins motioned to pay Pathways and Jill Sutherland seconded. Motion was approved; Evalystics LLC (Gwen Martin) \$1,000, Fran Atkins motioned to pay Evalystics LLC and Russell Kruse seconded. Motion approved; HCC's reimbursement for Jackie's salary and benefits, \$2,991.38. Fran Atkins made a motion to pay HCC for Jackie's services and Mary Borgman seconded. Motion approved; Motion carried with Terry Thompson abstaining from vote; Jackie Roberts had a reimbursement bill for mileage: Roundtrip to St. Louis (Children's Coordinator), \$218, Roundtrip to Sedalia (SIM), \$60, and phone bill, \$50. There was discussion by the board that a rate for mileage had still not been set since the January meeting. Theresa Dotson Alexander wanted to know why the SIM meeting mileage was being requested from the LCCSF because this program is for adults. Jackie Roberts said that Gil Rector had told her to turn it in to us. Gil had already left the meeting and this will need to be addressed with him. Fran Atkins suggested that we table the mileage and only pay the \$50 for the phone bill. Russell Kruse seconded and motion carried.

Terry Thompson then presented the board with his resignation letter as treasurer of the LCCSF due to a group in the community seeing that his being the treasurer of LCCSF and Vice President of the B & L Bank in Lexington, MO, is a conflict of interest.

**Children's Mental Health Coordinator Report:** Jackie Roberts reported that she attended the Children's Services Fund Executive Directors' Meeting in St. Louis on March 10<sup>th</sup>. They discussed the RFPs baseline data study. She attended the Sequential Intercept Mapping Conference (SIM) in Pettis County for the Mental Health Board. This would help develop collaborative efforts for the Stepping Up Initiative. Jackie also attended the MO Crisis Intervention Team Conference. Keyon Dooling was the guest speaker and discussed child abuse. Finally, the Governor's Coordinating Board for Early Childhood asked Jackie to speak on April 5<sup>th</sup> about LCCSF and how our funds help the county. Fran Atkins made a motion to accept Jackie's report and Jill Sutherland seconded. Motion passed.

**Old Business:** Jackie Roberts presented the board with a grief counseling policy to be reviewed and email her with comments as soon as possible. Tammy Zumalt and Russell Kruse will be contacted by Gil Rector about renewing their terms on the board.

**New Business:** Last year we elected new officers in the April meeting. This needs to be done again and with the resignation of the treasurer, Fran Atkins motioned that we table the election of officers to the next board meeting. Russell Kruse seconded and motion passed. Jackie presented the board with several items that will need to be reviewed: RFP, Board's Scoring Sheet for RFP, Counseling invoice, LCCSF By-Laws, LCCSF Board of Directors Policies and Procedures, LCCSF Board of Directors' Responsibilities, Code of Ethics, Commitment Form, and Self Assessment. Jackie asked that we please review and email her concerns so they can be updated for next meeting.

Fran Atkins then motioned that we go into Executive Session according to Section 610.021 subsection personnel evaluation. Roll Call vote was taken: Fran Atkins, yes; Mary Borgman, yes; Tammy Zumalt, yes; Jill Sutherland, yes; Russell Kruse, yes; and Terry Thompson, yes.

The Board went in to Executive session to discuss personnel evaluation. No action was taken. The board then did a roll call vote to return to open session: Fran Atkins, yes; Mary Borgman, yes; Tammy Zumalt, yes; Jill Sutherland, yes; Russell Kruse, yes; and Terry Thompson, yes.

Terry Thompson made a motion to accept Jackie Roberts's intent letter of resignation as the Coordinator for the LCCSF. Tammy Zumalt amended the motion to add that Jackie will remain on salary to help with the transition of a new coordinator. Jill Sutherland seconded. A roll call vote was taken: Fran Atkins, yes; Mary Borgman, yes; Tammy Zumalt, yes; Jill Sutherland, yes; Russell Kruse, yes; and Terry Thompson, yes.

Jill Sutherland motioned for the meeting to adjourn and Fran Atkins seconded. Motion carried.

Meeting was adjourned at 9:50 PM.

**Next Meeting:** Monday, May 9<sup>th</sup> OR Thursday, May 12<sup>th</sup> at 7 PM at Trails Regional Library Lower Level. Jackie will send us an update on date.

Respectfully submitted,  
Tammy Zumalt, Secretary

Mark your calendar for upcoming LCCSB meetings:

Thursday, June 9<sup>th</sup>  
July – No meeting  
Monday, August 8<sup>th</sup>  
Monday, September 12<sup>th</sup>  
Monday, October 10<sup>th</sup>  
Monday, November 14<sup>th</sup>  
Monday, December 12<sup>th</sup>