

## LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

**MINUTES:** Wednesday December 20<sup>th</sup>, 2017 at Lafayette County Health Department, Lower Level, Lexington, MO.

Arron Haynes called the meeting to order at 7 p.m. Tammy read the mission statement.

The following board members were present for tonight's meeting: Arron Haynes, Tammy Zumalt, Mary Borgman, Chip Langman, Mark Heins, Opal Johnson, Aaron Dye, and Tahnam Gittinger. Terry Thompson was absent.

Guests: Lori Drenon, Aaron Knipmeyer, Ann Gosnell, Brian Alexander, and William Molini,

Executive Director- Tiffany Dehn

Commissioner Liaison- Craig Williams

**Approval of Agenda:** Tahnam Gittinger moved to approve the agenda, Opal Johnson seconded. All were in favor, motion passed.

**Minutes:** Tammy Zumalt moved to approve the minutes from November 15<sup>th</sup>, Mark Heins seconded. All were in favor, motion passed.

### **Reports:**

**Executive Committee Report –** Tammy Zumalt gave the report of the Executive Committee and shared the minutes of the committee meeting. No questions were asked in regard to what was discussed among the Executive Committee members. Mark Heins moved to accept the committee report and approve the minutes, Tahnam Gittinger seconded. All were in favor, motion passed.

**County Commissioner's Report-** Craig Williams provided an update on the prescription drug monitoring program for Lafayette County. The resolution has passed and it will take approximately three months to implement. Opal Johnson moved to accept the Commissioners report, Mary Borgman seconded. All were in favor, motion passed.

**Treasurer's Report-** Bill Molini presented the Financial report and budget review to the board. The total reported sales tax revenue for the year, as of November 30<sup>th</sup>, is \$293,819.30. Last year, the fund within the same time period, had a reported sales tax revenue of \$287,390.26. 2017 revenue is an increase of \$6,379.45 when compared to 2016. Bill made mention to the board, when reviewing the 2017 budget, that the fund had projected to deficit spend by approximately \$70,056.65 by this point in time. Rather than the fund being in a deficit position it has an actual balance of \$76,774.14. Mark Heins questioned why there was a significant difference in the projected expense vs the actual expense for Pathways. Bill provided some clarification that the invoice received was submitted for the services completed and was significantly lower than what their funding was projected to cover. Tiffany Dehn shared that the request for reimbursement had been lower due to other resources available to them prior to billing LCCSF for services. Additionally, the remaining funds under contract for clinic based services (calendar year) was re-allocated when they received the approval for school based services (fiscal year). Bill also pointed the boards attention to the monthly revenue and expense report. Mark Heins moved to accept the Treasurer's report, Tahnam Gittinger seconded. All were in favor, motion passed.

### **Commissioners:**

Craig Williams  
Harold Hoeflander  
Tracy Dyer

### **Board of Directors:**

**Board Chair**  
Arron B. Haynes  
Higginsville

**Treasurer**  
Terry Thompson  
Lexington

**Secretary**  
Tammy Zumalt  
Waverly

Opal Johnson  
Mayview

Mary Borgman  
Wellington

Tahnam Gittinger  
Odessa

Mark Heins  
Concordia

Aaron Dye  
Lexington

Chip Langman  
Lexington

**Executive Director:**  
Tiffany Dehn

**Bills to be paid-** Five checks were written and presented to the board to be paid. Those bills were: Foster Adopt Connect \$2,198.83, Easter Seals Midwest \$2,992, Lexington Tax and Accounting \$345, Gary Worth \$220.17, and Mike Keith Insurance \$1,782. Tahnamo moved to sign the checks and pay the bills, Chip seconded. All were in favor, motion passed.

**Executive Director's report-** Tiffany shared her report with the board and spent time discussing the meetings with Santa Fe and Concordia school districts as well as the Directors meeting she attended. The Directors report can be found on the LCCSF website.

### **Funding Requests:**

Two funding requests were discussed for funding this evening. Tammy began by sharing with the board of her concern that only four board members had submitted their scoring sheets to the Executive Director for both agencies. Additionally, Tammy had concern that CASA's request didn't fit within the funding parameters for Robin's salary. Also, House of Hope's request was a 60% increase in salary and the cost of administrative expenses. Discussion took place by the board and Ann was asked to share about the request for an increase in hourly pay. Ann addressed the board and shared about a salary study she had done for the type of position Sherry has in a supervised visitation program. Sherry provides oversight of another employee and has built a unique program for our rural county. Ann found that average pay for a position like Sherry's is between 15-28 dollars an hour. She expressed to the board that House of Hope would be happy with any amount that the board deemed fit for Sherry's hourly expense. Discussion took place among the board and Chip made mention that \$15 an hour would be a fair increase.

CASA vote of the board for the funding of \$53,408.46 – Chip moved to fund CASA's request, Aaron seconded. Mark and Mary voted yes. Tammy, Tahnamo and Opal voted no. 4 yes, 3 no, motion passed.

House of Hope vote of the board for funding – Chip moved to approve as amended – under the condition that the proposal/budget is amended to show Sherry's hourly pay at \$15 an hour and re-submitted. Mary seconded, Opal abstained. All other board members were in favor, motion passed.

**Unfinished Business:** The Executive Director share with the board of her work in regard to the suicide prevention event. Tiffany reached out to the Megan Meier Foundation and requested information about costs and tailoring the presentation to the needs of our community. The email was shared with the board and discussion took place. Tiffany made mention that there may be some obstacles to drawing in a crowd of parents/caregivers for this event based off of information school representative have shared with her. Chip shared that he felt this is an event that would be well worth the investment of money and would provide the opportunity for those who attend to share the information with others. The board agreed that this is an important event to hold for our community. The Executive Director will contact the Megan Meier Foundation to inquire about travel expenses. Chip made mention that this would be a good opportunity to reach out to the Odessa school district and encourage them to take part in this event. Mark moved to approve paying up to \$3,000 for the purpose of this event/presentation as long as presentations take place in Lexington, Odessa and Higginsville. Chip seconded, all were in favor. Motion passed.

**New Business:** Slate of officers will take place at next months board meeting. Board members should be prepared to offer nominations at the next board meeting by verbal recommendation. A draft amendment of changes to the grief counseling policy was presented to the board for approval. The changes in the policy identify that the approval of funding will be made at the recommendation of the Executive Committee. Tammy move to approve the changes in the grief counseling policy as they have been written, Tahnamo seconded. All were in favor, motion passed. A draft amendment of changes to the bylaws for Article VII section 7.2 & 7.3 were presented to the board based on the recommendation of the Executive Committee. The changes that were presented to be made were to add the Vice Chair officer position. This recommendation is in alignment with the RSMo 210 statute. Additionally, the Executive Committee made recommendation, at the committee meeting, that there should be a time frame for board member to have served on the board prior to assuming the board chair position. Discussion took place among the board. Chip mentioned that the bylaws needed to be cleaned up and

be consistent throughout as he had noticed a statement under the treasurer section that was not consistent with the implementation of a vice chair. Chip moved to provide clarification on all of the bylaws before implementing any changes, Aaron seconded. All were in favor, motion passed. The Executive Committee had discussed creating a committee agreement form at the meeting they had earlier in the month. Discussion among the board took place. After discussion, Chip moved that no action should take place for the committee agreement form. Tahnamy seconded, all were in favor. Motion passed.

**Public Comments:** Aaron Knipmeyer shared that all of the transition funding had been used and that Pathways was working well for their district. The students that were transitioning had all been referred to different providers. Aaron shared that there was still concern because his district had a waiting list for the Pathways therapist and they had still not hired the 4<sup>th</sup> therapist. Discussion took place among the board. Many board members are concerned that the need/demand for services is not being met and questions about the budget were asked. The Executive Director share information regarding their proposed budget and possible difference when their reimbursement request comes through. Additionally, she shared that there has been frequent contact with Lucas Taylor. Lucas reported to the Executive Director that they hired the 4<sup>th</sup> therapist and would begin providing services at the beginning of January.

**Adjourn:** Tahnamy moved to adjourn the meeting, Chip seconded. All were in favor, motion passed and the meeting ended at 8:17pm

**Closed Session:** Pursuant to RSMo610.021(3) the LCCSF BOD entered into closed session to discuss the salary and performance review of the Executive Director.

Respectfully Submitted,  
Tiffany Dehn  
Executive Director

Mark your calendar for the upcoming LCCS meetings:

Reminder: \_\_\_\_\_

Wednesday, January 17, 2018

Wednesday, May 16, 2018

Wednesday, February 21, 2018

Wednesday, June 20, 2018

Wednesday, March 21, 2018

Wednesday, April 18, 2018