

## LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

**MINUTES:** Wednesday November 14<sup>th</sup>, 2018 Lafayette County Health Department, 7 – 8:30 pm

### Commissioners:

Craig Williams  
Harold Hoeflander  
Tracy Dyer

### Board of Directors:

**Board Chair**  
Tahnami Gittinger  
Odessa

**Vice Chair**  
Chip Langman  
Lexington

**Treasurer**  
Aaron Dye  
Lexington

**Secretary**  
Laura Scott  
Odessa

Mark Heins  
Concordia

Mary Borgman  
Wellington

Amanda Christopherson  
Waverly

Brian Alexander  
Higginsville

Denette Amor  
Higginsville

**Executive Director:**  
Tiffany Harbour

**Call to Order:** Tahnami called the meeting to order at 7 pm.

Board members in attendance – Tahnami, Mary, Aaron, Chip, Amanda, Brian, Mark, Denetta and Laura.

Executive Director – Tiffany Harbour  
Commissioner Liaison - Craig Williams

Guests in attendance – Bill Molini (Lexington Tax), Joe Beck (Great Circle), Mark Leavell (Great Circle), Amanda Struchtemeyer (LCC1), Nicky Bennett (Lexington RV), Toniann Richard (HCC/Livewell), Amoriah Blackstone (HCC/Livewell), and Brianna Bredeloef (Concordia R2)

**Public Comments:** Nicky Bennett thanked the LCCSF Board for the approval of funds for additional mental health services.

**Approval of Agenda:** Mark moved to approve the agenda, Mary seconded. All were in favor, motion passed.

**Minutes:** Chip moved to approve the minutes from October 17<sup>th</sup> board meeting, Brian seconded. All were in favor, motion passed.

### Reports:

**Treasurers Report –** Bill Molini presented the financial report to the board. The financials were prepared to show statements, assets, and liabilities from cash transactions as of October 31<sup>st</sup>, 2018. Program expenses for the year are at \$374,150.45. At this same time last year program expenses were \$168,167.01 which is a change of \$205,983.44. Current assets total \$558,174.03. At this time last year (2017) assets were \$662,991.04. Revenue for the month of October was \$21,798.81.

Chip asked if it was possible to have a geographic breakdown for the sales tax revenue based on cities. The Executive Director will request a detailed breakdown of the revenue when she calls to get the 3-year revenue report to prepare for the 2019 budget.

Discussion took place regarding the CD's that the fund has with different financial institutions and questioned when the maturity dates occurred. Mark made mention that the State Bank CD is a 3-month maturity and not necessary because the fund doesn't necessarily need the liquidity. The money in that account would generate more interest in a longer-term CD.

Bills to be paid – seven (7) checks were prepared for invoices received to be paid. Those checks were to Lafayette county (rent), Harris, Harris & Gilbert, Wellington-Napoleon, ESMW, Lexington Tax, Compass Health (September invoice), and Foster Adopt Connect. Total expenses this month were \$17,664.48.

Chip moved to accept the treasurers report and pay the bills, Laura seconded. All were in favor, motion passed.

**School District Reports-** Amanda (LCC1) shared that the scheduling with the Compass Health therapists had been adjusted to give them one more day for services. This was a need due to crisis situations in which children really needed the services. Concordia was able to adjust their schedule to allow for LCC1 to have more time for the time being. Nicky (Lexington) reports that the Compass Health therapists are full and they are beginning a waiting list. They are grateful for the providers through Brighter Futures and Compass Health.

**Funded Agency Reports- None**

**Commissioners Report-** Nothing to report this month

**Directors Report** – Tiffany shared her report with the board and touched on the meetings she had with school district representatives this past month. She had also attended the ESMW conference today and shared that the information was very relevant to all professionals working with behavioral health. The pay for success program is not a likely project LCCSF would be able to begin, on our own, due to a need to have more revenue. LCCSF would have to partner with other government organizations or Children's Services Funds and apply jointly. The Bridges out of Poverty workshop has been scheduled for October 2, 2019. The Executive Director will work on partnerships and structuring this event.

**Unfinished Business:** Purchase of Services Contract – Chip moved to approve the revised purchase of services contract that had been review/revised by the LCCSF attorney with the Indemnification clause (21) to include one million dollars on the liability insurance amount. Mark seconded, all were in favor, motion passed.

**New Business:**

Monthly funding requests –

- LCC1 – sensory room items – Amanda shared that the sensory room items would be used for a check in spot in the middle school/high school buildings. Laura questioned how they would plan to measure the success of the check-in areas and Amanda responded that they will monitor success in the classroom as well as discipline referrals.
- Concordia – sensory room items – Breanne shared that the Elementary school would be utilizing sensory room items in a room, staffed by para's and other school district staff. The goal is to ultimately replicate what Wellington-Napoleon has done with their sensory room and help children to self-regulate.

Discussion took place among the board and Chip shared that if the items were approved that they would have terms in the funding regarding what to do if the programs dissolve. Essentially, they would be required to donate the remaining items to another district, or agency, that is in need, and be restricted from selling any items for financial gain.

Laura moved to approve both funding requests, Mary seconded. All were in favor, motion passed.

Agency Presentations for Funding Cycle 1 –

- HCC – Psychiatry Outreach Services – Toniann was present to share about the psychiatry program that is occurring within the Live Well Clinics. This request comes to the board as a request to assist with the expansion of this program. This programs delivery method includes Psychiatrist, Psychologist, LCSW/LMSW, Community Health Worker/Case manager. Within the last 45 days they have already served 20 unique patients and are estimating 600 unique patients for this next year. Toniann also shared about the quality, risk indicators and oversight of the agency as well as the commitment they have to the community. Laura asked about the school-based clinics which occur in the Odessa school district for primary care. Currently, the children are being referred out for mental health services. They plan to reach back out to all the school districts. Questions were also asked about the number of children that were included in the proposal and in regard to the budget. Estimates were taken from needs assessments/risk assessments tools and are accurate according to the data. Toniann reports that two more social workers are beginning work on Monday and they are ready to begin providing services.

- Great Circle – care navigation services to children in Lafayette county – Joe and Mark were present to share about the services that Great Circle provides to children and families. This past year 25 children from Lafayette county received services through their program. The referrals come primarily through insurance providers. Many of the children were hospitalized and the follow up services were provided through Great Circle, which help the child to become successful in their home environment and hopefully limit future hospitalizations. They provide therapy services, emergency placements, and home visits among many other behavioral/mental health services.
- CASA – Due to a recent surgery Robin will be present at December's board meeting to share about her request for funding proposal.

**Transfer of funds:** Chip moved to transfer \$10,000 from the Equity savings account to the checking, Denetta seconded. All were in favor, motion passed.

Tahnami requested that Chip or Aaron be present with her on Friday when she goes to Preferred bank in Napoleon to withdraw the funds, over the FDIC amount, and to transfer the to another bank.

**Adjourn:** Chip moved to adjourn the meeting, Brian seconded. All were in favor, motion passed. Meeting ended at 8:40 pm.

Respectfully Submitted,  
Tiffany Harbour  
Executive Director

Reviewed by,  
Laura Scott  
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: \_\_\_\_\_

Wednesday December 19, 2018

Wednesday January 16, 2019

Wednesday February 20, 2019

Wednesday March 20, 2019

Wednesday April 17, 2019

Wednesday May 15, 2019

Wednesday June 19, 2019