

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday September 20th, 2017 at Lafayette County Health Department, Lower Level, Lexington, MO.

Arron Haynes called the meeting to order at 7 p.m. Everyone in attendance introduced themselves.

The following board members were present for tonight's meeting: Arron Haynes, Opal Johnson, Tammy Zumalt, Mary Borgman, Aaron Dye, Tahnamy Gittinger, Terry Thompson, Mark Heins, and Chip Langman.

Guests: Dennis Hisek, Jeannette Hisek, Brian Alexander, Nicky Bennett, Aaron Knipmeyer, Lori Drenon, Casey Melancon, Ruth Beamer

Executive Director- Tiffany Dehn

Commissioner liaison- Craig Williams

Approval of Agenda: Terry moved to approve the agenda as it is written, Tammy seconded. All were in favor, motion passed.

Minutes: Tahnamy moved to approve the minutes from August 16th as they have been written, Mark seconded. All were in favor, motion passed.

Reports:

Treasurers Report – Bill Molini presented the treasurers report. Total MODOR income receive since January 2017 is \$213,681.04. Total program expenses as of January 2017 total \$152,629.42. In August of 2017 MODOR payment was \$20,462. The fund continues to operate on a financial cash basis to be in alignment with the county audit requirements.

Bills to be paid- 3 bills were presented to be paid and checks to be signed. ESMW \$2,674.10, Lexington Tax and Accounting \$473.75, Foster Adopt Connect \$381.91. Opal moved to pay the bills presented to the board, Tammy seconded. Terry abstained from voting, all were in favor. Motion passed.

Coordinators report – Tiffany presented the Coordinators report to the board. The Coordinators report can be found on the LCCSF website. Tiffany also gave an agency update for Pathways. Lucas shared with Tiffany that Pathways has hired 2 therapists who are in training this week and would begin to deliver services promptly. One therapist specializes working with young children and the other, a male, with older children. Foster Adopt Connect was contacted and services have begun in the county. Tiffany will continue to encourage a strong relationship with each agency to ensure they are successful.

Tiffany also reported that site visits with CASA and House of Hope, Inc were conducted over this past month. Both agencies were compliant with all requests and updated information as requested.

Mary moved to accept the Treasurers and Coordinators reports, Mark Seconded. All were in favor, motion passed.

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Arron B. Haynes
Higginsville

Treasurer
Terry Thompson
Lexington

Secretary
Tammy Zumalt
Waverly

Opal Johnson
Mayview

Mary Borgman
Wellington

Tahnamy Gittinger
Odessa

Mark Heins
Concordia

Aaron Dye
Lexington

Chip Langman
Lexington

Executive Director:
Tiffany Dehn

Funding Requests: Letters of Intent and full proposals for CASA and House of Hope, Inc were submitted to the Coordinator. The board was advised by the Coordinator that they have been emailed an electronic copy of the full proposals and will need to read through them and complete a scoring sheet. Paper copies will also be provided to the board at the next meeting. The Coordinator will email the scoring sheets to the board for scoring. Funding decisions will be made at the December board meeting.

Unfinished Business:

Aaron Knipmeyer shared an update regarding the transitioning of Brighter Futures students. He shared that some of the students had already transitioned out of the Brighter Futures program therapists and had began treatment with the Pathways therapists. He was unable to share financial information due to all students not yet finished with the transition process. Once the transition is completed (anticipated completion is September 30th), along the ethical standards shared by the therapists, a report will be submitted to LCCSF outlining how the funds were used.

New Business: Chip shared with the board about his experience serving on other boards and some of the expectations and requirements of board members. On many of those boards, committees were formed to discuss and handle specific topics/business. Chip recommended that the board consider forming committees and take on a more involved approach including accompanying the Coordinator to site visits and other business matters. Discussion was had among the board and specific mention was made to forming an Executive Committee/Ad Hoc. Terry mentioned that the Health Care Foundation had committees and policy in place and he would be willing to share that information. The Coordinator requested that Chip and Terry forward to her any policy information for reference in creating a document for what LCCSF could use for our own committee policy. It was requested to put on the agenda for next month to revisit the discussion of committees.

The Coordinator shared with the board the completion of the grant she had written. Some content will need to be condensed to fit within the 10-page guidelines of the Health Care Foundation. The board was advised that they would need to enter into closed session after the adjournment of open session pursuant to RSMo 610.021 (3) to discuss the Coordinators job title and salary. Opportunity was given to the board to address any questions in regard to the grant material presented to them. No questions were asked. The board was advised that the submission date for the grant is October 4th. Tiffany will be meeting with HCC to get one final review of the grant before submission. The budget will need to be modified to meet HCF expectations however, the numbers were accurate for the request. Terry mentioned that the support of HCC is a positive relationship to have and that it was good that they are willing to assist for support of LCCSF goals.

Public Comments: Jeannette Hisek began public comments by addressing some questions and concerns regarding the Brighter Futures program funding changes. Some of her questions were: if the board had changed bylaws and that is why the funding was no longer eligible; if the children in the program were forced to see different therapists; if the tax funding was being given to agencies that were delivering services outside of the county (ensuring that the tax funds were staying in the county); how the board members are appointed; why the tax funds do not go through the county treasurer; and if the funding decisions could be changed if the program became compliant with the requirements. The board addressed the questions and provided clarification to each question asked. The Coordinator shared that no bylaws had been changed that would jeopardize funding and that the only recent change was the approval of the funding policy. The Coordinator also addressed that the board is governed by the Missouri State Statutes. The board explained that they must follow the Missouri state statutes when looking at eligibility requirements and the agencies must be a public governmental entity or non-profit 501(c)(3). Craig Williams also addressed the county channel for the funds and why they do not go through the Treasurer. Craig shared that in the beginning it's possible that the board chose to have the funds directly deposited into the bank account because of the additional cost associated with using the county Treasurer and that the funds were already included in the county audit. The Children's Services Funds are audited annually and are included in the county funds audit and a report specific to the Children's Services Fund has been done at the request of the board. The board explained that any agency that is compliant with the funding requirements can apply for funding. Craig addressed that the appointment of board members is the responsibility of the Commissioner Liaison as defined in the

Missouri state statutes. A member from each town in Lafayette county is the goal so that the board is geographically diversified.

Adjourn: Opal moved to adjourn the meeting, Mary seconded. All were in favor, motion passed. Meeting ended at 8 pm.

Respectfully Submitted,
Tiffany Dehn
Coordinator

Reviewed by,
Tammy Zumalt
Secretary

Mark your calendar for the upcoming LCCSB meetings:

Reminder: _____

Wednesday, October 18, 2017

Wednesday, November 15, 2017

Wednesday, December 20, 2017

Wednesday, January 17, 2018

Wednesday, February 21, 2018

Wednesday, March 21, 2018

Wednesday, April 18, 2018

Wednesday, May 16, 2018

Wednesday, June 20, 2018