

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday April 17th, 2019 Lafayette County Health Department, 7 – 8:30 pm

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnami Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Jamie Wieligman
Wellington

Amanda
Christopherson
Waverly

Denetta Amor
Higginsville

Daryl Augustine
Higginsville

Executive Director:
Tiffany Harbour

Call to Order: Tahnami called the meeting to order at 7:05 pm. Tahnami read the mission statement and welcomed everyone in attendance.

Board members in attendance – Tahnami, Aaron, Chip, Mark, Daryl, and Laura.
Absent – Jamie, Denetta, and Amanda

Executive Director – Tiffany Harbour
Commissioner Liaison - Craig Williams
Guests in attendance –Bill Molini (Lexington Tax), Casey Melancon (ESMW), Mike and Debbie Robinson

Public Comments: None

Approval of Agenda: Mark moved to approve the agenda as it is written, Aaron seconded. All board members were in favor, motion passed.

Minutes: Daryl moved to approve the minutes from March 20th board meeting, Chip seconded. All board members were in favor, motion passed.

Reports:

School District Reports- None

Treasurers Report – Bill Molini presented the financial reports to the board. Total income is up slightly when compared to last years income at the same point in time. Program expenses for the year are at \$26,467.35. Current assets are \$520,029.26. At the same time last year assets were reported to be \$655,753.00. The sales tax revenue for the month of March was reported to be \$28,884.23. To meet financial obligations for the month the recommended amount of funds to be transferred was \$48,806.50. Laura moved to accept the treasurers report; Mark seconded. All were in favor, motion passed.

Bills to be paid – Ten (10) checks were prepared for invoices received. Those check were for House of Hope (\$6,679.70 & \$2,607.18), Wellington-Napoleon (\$3,886.30), Compass Health (\$12,306.00 & \$21,658.56), Harris, Harris & Gilbert (\$37.50), ESMW (\$1,010.71), Teeple Ins (\$612), Bank Midwest CC (\$217.59), Lexington Tax (\$286.25). Laura moved to pay the bills and Chip seconded. All were in favor, motion passed.

Funded Agency Reports- announcement made that full RFP's are due by Friday April 19th by 5 pm.

- Monthly funding requests – Casey Melancon of ESMW was present this evening to share information in regard to the application for funding that was submitted using the monthly request application. Discussion took place among the board in regard to the services that have taken place. Laura made a suggestion to

target a younger audience due to the lack of knowledge of the organization. Casey mentioned that the company had rebranded recently in hopes to create a new awareness of the organization. ESMW is coming up on celebration of 100 years in business. Laura moved to approve the funding request for \$14,985; Aaron seconded. All were in favor, motion passed.

Commissioners Report- None

Directors Report – Tiffany shared her report with the board and highlighted news about the House Bill that was scheduled on the calendar. HB 548 would close a sales tax loophole and begin taxing internet sales tax. The initial bill would prohibit special tax funds from collecting the revenue and also had some implications on earmarked education dollars. The last report from other county directors, the final bill had the language removed that would prohibit sales tax collection by special tax funds. The D.A.R.E. graduation also occurred this past month and was well attended by district parents and students. The program this year has been a huge success in Lexington. The Resilience Film was last evening and was attended by 8 people. Daryl made mention that he was disappointed that there was no popcorn. The goal is to show the film again in one of the Lafayette county communities, and have popcorn.

Unfinished Business: none

New Business:

Mike Robinson (consulting) – Mike Robinson was present this evening to propose consulting services that he could provide. Syllabus' were in the board members packets which referenced the work he could do to provide a grant writing course to LCCSF selected agencies; as well as a two-day board workshop on understanding the nonprofit world and children's social and mental health services. The cost for a full week grants course and a two-day board workshop would be \$7,000. Mike reports that he has always had someone get funded when taking his grants course and would have participants actually complete an entire grant and submit it to numerous different funding sources. The board workshop can be video recorded and LCCSF can keep the copy to share with future board members. Recommendation to discuss among the executive committee was made and the board would revisit this topic at next months board meeting.

Accounting bid – Tahnamy shared that after conversation with Linda Niendick, an official bid process would not be needed for accounting services as it is a cost under \$7,500. The process that has been recommended is to send letters out to the different accounting agencies in the county and ask they respond with an engagement type letter. Chip moved to proceed forward on this process and Aaron seconded. All were in favor, motion passed.

Special meeting date – The board discussed the need for a special meeting to discuss the RFP's due to be submitted this Friday. The tentative time to meet will be the hour before the June board meeting, when the vote for funding is to occur.

Transfer of funds: Chip moved to transfer \$65,000 from the Equity savings account to the Equity checking account, Daryl seconded. All were in favor, motion passed.

Adjourn: Chip moved to adjourn the meeting at 7:55 p.m., Aaron seconded. All were in favor, motion passed.

Respectfully Submitted,
Tiffany Harbour
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCSF meetings:

Reminder: _____

Wednesday May 15, 2019
July – Board Workshop TBD
Wednesday September 18, 2019
Wednesday November 20, 2019

Wednesday June 19, 2019
Wednesday August 21, 2019
Wednesday October 16, 2019
Wednesday December 18, 2019