

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday January 17th, 2018 at Lafayette County Health Department, Lower Level, Lexington, MO.

Tiffany Dehn called the meeting to order at 7 p.m. Tahnamí read the mission statement. After the reading of the mission statement all individuals introduced themselves as there were new board members in attendance.

The following board members were present for tonight's meeting: Laura Scott, Aaron Dye, Chip Langman, Tahnamí Gittinger, Mary Borgman, Amanda Christopherson, and Brian Alexander. Cheri McDaniel and Mark Heins were absent.

Guests: Casey Melancon (ESMW), Aaron Knipmeyer (LCC1), and Nicky Bennett (Lexington R-V)

Executive Director- Tiffany Dehn

Commissioner Liaison- Craig Williams

Approval of Agenda: Mary moved to approve the agenda, Tahnamí seconded. All were in favor, motion passed.

New Business: The slate of officers was to be held tonight. Chip moved to nominate Tahnamí as Chair of the Board, Laura seconded. All were in favor, motion passed. Aaron moved to nominate Chip as Vice Chair of the Board, Tahnamí seconded. All were in favor, motion passed. Tahnamí moved to nominate Aaron as Treasurer, Chip seconded. All were in favor, motion passed. Discussion took place among the board in regard to the duties of Secretary. The Executive Director currently takes the meeting minutes and the Secretary reviews before the minutes are released to the entire board. Tahnamí read verbatim the bylaws definition under Secretary. Aaron moved to nominate Laura as Secretary, Chip seconded. All were in favor, motion passed.

The Executive Director presented to the board a proposed revision to the current funding timeline. The purpose of revising the timeline was to 1) allow for the agencies currently funded more time in preparation of their rfp thus giving them the ability to provide more accurate data, 2) shorten the amount of time in which the board receives the proposals to the time they make a funding decision 3) allow for good productive conversation among the board and eliminating the scoring sheets. Discussion took place among the board. Chip moved to table the proposed funding timeline revisions to the following month so that the new board members would have time to thoroughly review the funding process already in place. Laura shared that they were able to review the funding process at the previous night's orientation and that she was in favor of the idea of open discussion among the board. Aaron seconded Chips motion. All were in favor, motion passed.

Minutes: Chip moved to approve the December 20th, 2017 minutes as they were prepared, Mary seconded. Tahnamí and Aaron were in favor. Laura, Brian and Amanda abstained from voting. Motion passed.

Reports:

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnamí Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Mary Borgman
Wellington

Amanda Christopherson
Waverly

Cheri McDaniel
Higginsville

Brian Alexander
Higginsville

Executive Director:
Tiffany Dehn

County Commissioner's Report- Craig provided an update on the prescription drug monitoring program for Lafayette County. This program will begin April 1st. Craig also shared that four new board members had been appointed to serve on the LCCSF Board of Directors and thanked them for their willingness to serve.

Treasurer's Report – Bill Molini provided the Treasurer's report for tonight's meeting. Bill shared that the 2017 revenue was up from the previous years revenue. He also provided the board with a balance sheet, and reconciliation summary. He drew attention to the board's reserve policy and the reserve amount titled "temporary restricted net assets". The board had previously decided to keep \$240,000 in the reserve as opposed to the previous years amount which was higher. As of December 31st, 2017, Equity savings account had an ending balance of \$283,903.49. The checking account balance reconciled to show an amount of \$21,386.61. The board was also provided the MDOR sales tax distribution statements for November and December as well as a 3-year revenue report summary. MDOR summary report showed that \$326,729.03 was generated in revenue for 2017.

2018 Budget - Bill presented the 2018 Operating Budget to the LCCSF Board of Directors. The Executive Director and Accountant had collaborated to complete the budget to depict an accurate assumption of what expenses would occur over the calendar year. The budget is done on a calendar year basis to be in alignment with audit requirements. The budget that was created shows a calendar year deficit of \$34,282.24 and fiscal year/school yr deficit of \$92,007.24. Chip questioned the budget and had concern regarding the deficit spending that was outlined. Bill provided some clarification in regard to the timing that was outlined in the budget as well as the timing of the revenue received. Chip also questioned the amount that was predicted for Compass Health/Pathways and had concern about paying them for the services they had not provided. Discussion was held about the contracts in place with each of the funded agencies and the Executive Director provided some clarification. Some of the agencies are on a bi-annual reimbursement schedule while others were on a monthly or quarterly. The Executive Director shared that after the reports are received on January 31st we can be expecting an invoice to come through for a reimbursement request. The board is not aware of what the billed amount will be until those invoices are received. Chip moved to approve the budget with an option to amend by the Executive Committee followed by a presentation to the board, Brian seconded. All were in favor, motion passed.

Bills to be paid – Five (5) check were written and presented to the board for signatures. Those checks were: Foster Adopt Connect - \$2,058, Easter Seals Midwest - \$1,907.40, House of Hope - \$2,664.65 & \$5,446.53, and Lexington Tax & Accounting - \$345.

Discussion took place among the board regarding signatures that are required to sign the checks. Tahnami as Board Chair would be required to be a check signer and Chip would be requested to sign checks as well. Laura moved to approve Tahnami and Chip as check signers, Mary seconded. All were in favor, motion passed.

Chip moved to accept the Treasurer's Report and Bills to be paid/checks to be signed, Aaron seconded. All were in favor, motion passed.

Executive Director's report- Tiffany spent time sharing her monthly Director's report to the board. She informed the board that she was in anticipation of a meeting with an Odessa School District representative soon and would keep the board informed of when that meeting was to occur. She also shared about a meeting date that was secured for a presentation on the Missouri Sunshine Law. A representative from the Attorney General's office will be coming to Lafayette County on March 6th to present information to the board and community. This meeting will take place at the Lafayette County Health Department from 11 to 1pm. The Executive Directors Report can be found on the LCCSF website.

Funding Requests: Funding cycle 2 will be approaching soon. Letters of intent are due in March and any interested eligible agency should reach out to the Executive director regarding the application process.

Unfinished Business: The Executive Director spent time sharing about the progress made with the scheduling of the Suicide Prevention event. The dates have been confirmed for the 26th and 27th of March. Higginsville and Odessa will host the event at their buildings on the 26th and Lexington will host on the 27th. The Megan Meier Foundation quoted a cost of \$3,100 with the additional cost of one-night hotel stay. The board had previously set the budget at \$3,000 for this cause. The board requested that the Executive Director contact the agency to see if they would be willing to lower the cost a bit so that it would remain within the \$3,000 limit. Aaron Dye moved that we up the budget to \$3,500 and pay for the hotel stay for Tina, for the dates of March 26th and 27th, with the request to see if we could lower the cost a bit, Chip seconded. All were in favor, motion passed.

Public Comments: Casey Melancon (ESMW) shared with the board that her organization received the 3-year CARF accreditation which was the highest level of accreditation offered.

Nicky Bennett shared with the board of many concerns with Pathways. Aaron Knipmeyer also shared of his concerns. Nicky shared that there seems to be a lack of accountability and transparency with the therapists in the schools. Lack of communication was also reported. The school representatives question if the fourth therapist has started and also if they are there for the time they are supposed to be there for. They are asking for a monthly report from the Pathways therapists that would let the school staff (working with the student) know if the child is improving or not. Currently, they have no way of knowing if a child has met with the therapist or not other than asking the child themselves. Nicky requested that Lucas, Tiffany and her sit down at the same meeting to discuss expectations and information so that everyone would be on the same page. Some of the board members voiced concern of the reported information. Chip offered to visit Lucas with Tahnamy and the Executive Director to get some answers to the questions asked.

At 8:15 pm Chip moved to enter into closed session pursuant to RSMo 610.021.3, Aaron seconded. All were in favor, motion passed.

LCCSF Board of Directors went into Closed Session pursuant to RSMo 610.021.3 at 8:15 pm.

A discussion was held.

Motion made by Chip Langman and second by Aaron Dye to seek legal advice. Motion carried 7-0

Motion by Chip Langman and second by Mary Borgman to adjourn closed session. Motion carried 7-0.

Closed Session ended at 10:15 pm

Adjourn:

Open Meeting, motion to adjourn Brian Alexander, second by Chip Langman. Motion carries 7-0

Time 10:16 pm

Respectfully Submitted,
Tiffany Dehn
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: _____

Wednesday, February 21, 2018

Wednesday, March 21, 2018

Wednesday, April 18, 2018

Wednesday, May 16, 2018

Wednesday, June 20, 2018