

## LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

**MINUTES:** Wednesday January 16<sup>th</sup>, 2019 Lafayette County Health Department, 7 – 8:30 pm

### Commissioners:

Craig Williams  
Harold Hoeflander  
Tracy Dyer

### Board of Directors:

**Board Chair**  
Tahnami Gittinger  
Odessa

**Vice Chair**  
Chip Langman  
Lexington

**Treasurer**  
Aaron Dye  
Lexington

**Secretary**  
Laura Scott  
Odessa

Mark Heins  
Concordia

Jamie Wieligman  
Wellington

Amanda  
Christopherson  
Waverly

Denetta Amor  
Higginsville

Daryl Augustine  
Higginsville

**Executive Director:**  
Tiffany Harbour

**Call to Order:** Tahnami called the meeting to order at 7:02 pm.

Board members in attendance – Tahnami, Jamie, Aaron, Chip, Amanda, Mark, Daryl, Denetta and Laura.

Executive Director – Tiffany Harbour  
Commissioner Liaison - Craig Williams  
Guests in attendance –Bill Molini (Lexington Tax), Casey Melancon & Amber Stone (ESMW), and Mike Othic & Liz Luce (FAC)

**Public Comments:** None

**Approval of Agenda:** Mark moved to approve the agenda as it is written, Denetta seconded. All were in favor, motion passed.

**Minutes:** Chip moved to approve the minutes from December 19<sup>th</sup> board meetings, Denetta seconded. All were in favor, motion passed.

### Reports:

**Treasurers Report –** Bill Molini presented the financial report to the board. MDOR statement shows \$25,813.57 received in sales tax revenue for the month of December. Program expenses for 2018 total \$411,363.35. In 2017, program expenses were \$175,540.44. 2018 program expenses were an increase of \$235,822.91 from the year prior. Assets are \$409,525.13. 2017 assets were \$556,150.84.

Bills to be paid – Nine (9) checks were prepare for invoices received. Those checks were: \$250 (Lafayette County – rent), \$1,526.15 (FAC), \$896.29 (ESMW), \$3,570.41 (Well-Nap), \$3,595.01 & \$7,139.90 (HOH), \$50 (Harris Law), \$58.07 (Bank Midwest CC), \$343.75 (Lexington Tax). To meet financial obligations, the board will need to transfer about \$2,000 from the savings account to the checking account.

Chip moved to accept the treasurers report and pay the bills, Laura seconded. All were in favor, motion passed.

**School District Reports-** None

**Funded Agency Reports-** Announcement was made that all agencies have reports due on January 31<sup>st</sup> and reporting templates could be found on the lccsf website. Anyone with questions should reach out to the Executive Director. Casey (ESMW) was present tonight with a practicum student and reports that services are continuing within Lafayette county as normal.

**Commissioners Report-** None

**Directors Report –** Tiffany shared her report with the board. This past month was not as eventful as most months however events and meetings are planned to occur. Tiffany asked the

board about purchasing a banner for advertisement specifically to use at the project connect in Lexington. Laura moved to purchase a banner for up to \$250 for advertisement purposes, Chip seconded. All were in favor, motion passed.

Funds remaining on contract document – A document was given to the board to help them monitor the funds remaining on the contracts in place. This document provides a running total and does not accurately reflect the funds in the accounts. This is because invoices received have not cleared the bank accounts yet.

**Unfinished Business:**

FAC transition update – Mike and Liz were present tonight to provide an update to the board in regard to last months events. Mike and Liz apologized for the mishap with services and notifications to the clients that were affected. Tahnamy shared that the board was very unhappy about being thrown under the bus and did not appreciate the conflict it caused. Mike assured the board that the agency has been doing trainings and that this kind of problem would not occur again. This program piloted in Lafayette county a few years ago. Since then it has grown and Mike reports that they have had some growing pains however, they have been working to create positive impact. The growth has allowed them to approach federal funding sources, as well as subsidy funds to meet the needs of the children. Due to these new funding sources, they report that they will not be approaching the board with another request for this upcoming funding cycle. Overall, through agency correction and training, and the transition funding by the board, services had been restored immediately after last months board meeting, and the children are being provided services. The issue has been resolved through the help of the LCCSF board.

**New Business:**

Consulting – Mike Robinson was planning to present to the board this evening in regard to board consulting/education however, he was unable to attend due to health concerns. He will be available at the end of May.

Conflict of interest info- The board was provided an email from attorney Doug Harris in regard to conflict of interest questions. The questions were asked due to incidental business that could occur between board members and funded agencies. Overall, if incidental business occurs under the amount of \$500 per incident, there is no conflict of interest. Each situation may be different and if there is a time in which conflicts of interest may occur, the board has the opportunity to reach out and inquire to the attorney.

**Transfer of funds:** Chip moved to transfer \$3,000 from the Equity savings account to the Equity checking account, Laura seconded. All were in favor, motion passed.

**Adjourn:** Chip moved to adjourn the meeting at 7:40 p.m. Denetta seconded. All were in favor, motion passed.

Respectfully Submitted,  
Tiffany Harbour  
Executive Director

Reviewed by,

Laura Scott  
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: \_\_\_\_\_

Wednesday February 20, 2019

Wednesday March 20, 2019

Wednesday April 17, 2019

Wednesday May 15, 2019

Wednesday June 19, 2019