

**LAFAYETTE COUNTY CHILDREN'S SERVICES FUND
BOARD OF DIRECTORS MEETING**

Commissisoners:

Craig Williams
Harold Hoeflander
Tracy Dyer

**Board of
Directors:**

Arron B. Haynes
Higginsville
Board Chair

Pro tem Chair
Fran Atkins
Higginsville

Treasurer
Terry Thompson
Lexington

Secretary
Tammy Zumalt
Waverly

Mary Borgman
Wellington

Opal Johnson
Mayview

Russell J. Kruse
Concordia

Daljeet Singh
Higginsville

Jill Sutherland
Higginsville

Tiffany Dehn,
Children's Service
Coordinator

Minutes: Monday, February 13, 2017 at Lafayette County Health Department, Lower Level, Lexington, MO.

Meeting called to order by Arron Haynes at 7 PM

Guests: Robin McGinnity Connelly, Casey Melancon, Toniann Richard, Ann Gosnell, Sherri Chandra, Bill Molini, Tiffany Dehn, Jill Sutherland, Arron Haynes, Craig Williams, Terry Thompson, Mary Borgman, and Tammy Zumalt. Absent: Fran Atkins, Daljeet Singh, Russell Kruse, and Opal Johnson.

Public Comments: none

Mission Statement: read by Tammy Zumalt. RSMo67.1775 and RSMo210.861.1 were discussed and compared to the LCCSF mission statement. There was discussion whether to leave "mental" in the mission statement. It was decided to leave it there when we did the Theory of Change last year because it was how the committee sold the public on the passing of the sales tax for LCCSF. The discussion tonight wanted the mission and the statutes to be similar. Terry Thompson moved that the word "mental" be removed from our mission statement as long as it did not conflict with the ballot on April 5, 2005 that the Lafayette County voters passed to establish funds for the LCCSF. Jill Sutherland seconded. Motion passed.

Minutes: Jill moved to approve the January 9, 2017 minutes and Terry seconded. Motion passed.

Funding Requests: Foster Adopt Connect will be sending in a funding request by March 13th. House of Hope is also interested in adding a part time employee to help with their scheduling and submitting a request. All new requests in this funding cycle are due by March 17th at 2 PM.

Treasurer's Report was prepared and presented by William (Bill) Molini CPA. January – December 2016: Total Assets as of December 31, 2016 \$547,812.90. LCCSF ended the year with deficit spending of \$33,500.82. January total income \$27,903.09; total program expenses \$11,189.14. January's total net income \$16,713.95.

Bill Molini discussed the discrepancies in the invoices submitted for payment. He and Tiffany went over these according to the guidelines the board has set. These were discussed in May 2016 and finalized in June 2016. (Minutes may be found on our website, lccsf.org.) In August, all the updated policies were put on our web site. The discrepancies mentioned at the meeting were that units of service were not in the correct form, hourly rate the board will pay is not correct, invoices weren't typed, more hours billed than in the normal work day, group counseling (not listed individually), inconsistent billing practices, etc. In December, the invoices were updated and Tiffany met with funding partners to explain the new process and expectations of the invoices. The board is taking the approach of a business and if the invoices are not filled out properly, the board decided to reject the invoice. Once the invoice is properly filled out and submitted. Checks will be written and presented

at the next board meeting for approval. Consequently, Brighter Futures bill was rejected, asked to be amended and resubmitted for next month's board meeting. Tammy Zumalt made a motion that bills in the future be typed since we have the invoice on the website to use. Bill Molini asked if we wanted to include rejecting bills that did not meet the guidelines or does he need to ask about each invoice individually. Tammy amended the motion to all invoices submitted need to be typed. All invoices that do not meet the board's guidelines will be rejected to be amended and resubmitted to pay at the next board meeting. Terry Thompson seconded. Motion carried. Bill Molini explained in great detail what needs to be amended for billing purposes to the funding partners at the meeting.

The following bills were submitted for payment: Easter Seals of the Midwest, \$1,162.20; HCC, \$75; Lexington Tax & Accounting, \$475; House of Hope, \$4,298.97 and \$6,229.42. Jill moved that we pay the bills and Terry seconded. Motion passed.

Coordinator's Report: Tiffany Dehn provided her report to the board. Tammy Zumalt moved that Tiffany Dehn's reports be made available to the public on the website. Her reports are thorough and difficult to summarize a summary. Jill seconded. Motion carried. The coordinator's report will now be found on the website too.

Unfinished Business: None

New Business: Several funding partners had final reports or mid-year reports due. CASA Robin reported that CASA served 40 plus 2 children via 15 CASA volunteers plus 2 Staff in 2016. Of those 17 were returned to safer homes and/or adoptive families (6 were adopted, 5 found permanent homes via Guardianship, 4 were reunited with improved families, 2 went to DYS). Ann Gosnell reported for House of Hope. They provided 1,219 units of service to 59 children and 39 visiting parents, and provided 4 exchanges. There was a decline in the number of children/parents served due to waiting list for visits. There were some scheduling considerations/circumstances that reduced the number of scheduled visits that could be allowed. Casey Melancon of Easter Seals Midwest made her mid-year report. Casey reported that they are currently served/serving a total of 5 children and delivered 34.75 hours of service. They are working on goals with students as this is a new program to Lafayette County. They provide outreach services also. Through presentations, workshops, meetings, they have provided information to 887 people. Sherri Chandra gave a mid-year report for Brighter Futures. She said at the current time they are serving 69 students and four of these students are on track to graduate this spring. This week she had 11 new referrals come across her desk. Brighter Futures is applying for several community grants.

Terry Thompson asked Toniann Richard about the Telemed program that is in service in Odessa and Waverly. Terry also wanted to add to the agenda for next month's meetings the following items for discussion: Health Care Foundation, Belton School District, Legality of Proxy Votes, and Term Limits.

Tammy moved for adjournment. Jill seconded. Motion carried. Meeting adjourned at 8:40 PM.

Next meeting will be on March 13, 2017. Board Retreat will be on March 6, 2017.

Respectfully submitted,
Tammy Zumalt,
Secretary

Mark your calendar for upcoming LCCSB meetings:

REMINDER:

2017

Monday, March 6th (Tentative Retreat)

Monday, August 14th

Monday, September 11th

Monday, March 13th
Monday, April 10th
Monday, May 8th
Monday, June 12th
No meeting in July

Monday, October 9th
Monday, November 13th
Monday, December 11th